

North Lanarkshire Council

Report

North Lanarkshire Council



approval



noting

Ref: AR/DR

Date: 3 October 2019

Timetable of Meetings – 2020-2022

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Executive Summary

The purpose of this report is to seek approval of the Timetable of Meetings of Committees, Sub-Committees, Panels and otherwise for the period January 2020 to March 2022.

Recommendations

Council is recommended to approve the Timetable of Meetings for the period January 2020 to March 2022.

The Plan for North Lanarkshire

Priority	Enhance participation, capacity, and empowerment across our Communities.
Ambition Statement	No. 20 Improve the involvement of Communities in the decisions, and development of services and supports that affect them.

1. Background

- 1.1. The current Scheme of Administration, which governs the Decision Making process within the Council, was implemented on 1 January 2019. At that time, a one year Timetable of Meetings was agreed by the Council at its meeting in December 2018.
- 1.2. The current Timetable of Meetings runs until the end of 2019 and it is necessary for the Council to agree a timetable for the period until the next Local Government Elections in May 2022.

2. Report

- 2.1. Attached, as an Appendix to this report, is a proposed Timetable of Meetings for all meetings of the Council, its Committees, Sub-Committees and Panels for the period January 2020 until March 2022.

3. **Equality and Diversity**

3.1. **Fairer Scotland Duty**

N/A.

3.2. **Equality Impact Assessment**

N/A.

4. **Implications**

4.1. **Financial Impact**

There is no financial impact.

4.2. **HR/Policy/Legislative Impact**

There is no HR/Policy/Legislative impact.

4.3. **Environmental Impact**

There is no Environmental Impact.

4.4. **Risk Impact**

There is a risk that if a Timetable of Meetings is not agreed, then the decision making process within the Council could become ad hoc instead of planned.

5. **Measures of Success**

- 5.1. That all Elected Members and Officers have a clear Timetable of Meetings of Decision Making Bodies to which they have been appointed.

6. **Supporting Documents**

- 6.1. Appendix – Timetable of Meetings 2020-2022.



Head of Legal and Democratic Solutions

TIMETABLE OF MEETINGS 2020**CYCLE 1****JANUARY 2020**

Week 1	Thursday	9	1000	Planning (Convener's Meeting)
Week 2	Monday	13	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Thursday	16	1400	Enterprise and Growth (Convener's Meeting)
Week 3	Wednesday	22	1400	Environment and Transportation (Convener's Meeting)
	Friday	24	0900	Licensing Board
Week 4	Monday	27	1000	Civic Functions Group
	Tuesday	28	1000	Regulatory
			1400	North Lanarkshire Properties LLP (Chair's Meeting)
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	29	1000	Communities and Housing (Convener's Meeting)
	Thursday	30	1000	Planning
			1300	Audit and Scrutiny Panel (Convener's Meeting)

FEBRUARY 2020

Week 5	Monday	3	1000	Youth, Equalities and Empowerment
	Tuesday	4	1400	Education and Families (Convener's Meeting)
	Wednesday	5	1400	Transformation and Digitisation (Convener's Meeting)
	Thursday	6	1000	Planning (Convener's Meeting)
			1400	Enterprise and Growth
Week 6	Tuesday	11	1000	Regulatory
	Wednesday	12	1400	Environment and Transportation
	Thursday	13	1400	North Lanarkshire Properties LLP
Week 7	Tuesday	18	1400	Adult Health and Social Care
	Wednesday	19	1000	Communities and Housing
	Thursday	20	1000	Finance and Resources (Convener's Meeting)
			1300	Audit and Scrutiny Panel
Week 8	Tuesday	25	1000	Regulatory
			1400	Education and Families
	Wednesday	26	1400	Transformation and Digitisation
	Thursday	27	1000	Planning
			1400	Policy and Strategy (Convener's Meeting)

MARCH 2020

Week 9	Thursday	5	1000	Planning (Convener's Meeting)
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MARCH 2020

Week 9	Thursday	5	1300	Audit and Scrutiny Panel (Convener's Meeting)
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Week 10	Tuesday	10	1000	Regulatory
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	Thursday	12	1000	Finance and Resources
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Week 11	Tuesday	17	1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
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	Thursday	19	1400	Policy and Strategy
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Week 12	Tuesday	24	1000	Regulatory
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	Thursday	26	1000	Planning
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			1300	Audit and Scrutiny Panel
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	Tuesday	31	1000	Joint Consultative Committee for Local Government Employees
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APRIL 2020

Week 13	Thursday	2	1600	Council
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CYCLE 2**APRIL 2020**

Week 1	Monday	6	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Thursday	9	1000	Planning (Convener's Meeting)
Week 2	Wednesday	15	1400	Environment and Transportation (Convener's Meeting)
	Thursday	16	1400	Enterprise and Growth (Convener's Meeting)
Week 3	Monday	20	1000	Civic Functions Group
	Tuesday	21	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	22	1400	Transformation and Digitisation (Convener's Meeting)
	Thursday	23	1300	Audit and Scrutiny Panel (Convener's Meeting)
	Monday	27	1000	Youth, Equalities and Empowerment
			1400	Education and Families (Convener's Meeting)
	Tuesday	28	1400	North Lanarkshire Properties LLP (Chair's Meeting)
			1000	Communities and Housing (Convener's Meeting)
	Thursday	30	1000	Planning

MAY 2020

Week 5	Tuesday	5	1000	Regulatory
	Wednesday	6	1400	Environment and Transportation
	Thursday	7	1000	Finance and Resources (Convener's Meeting)
Week 6			1400	Enterprise and Growth
	Tuesday	12	1400	Adult Health and Social Care
	Wednesday	13	1400	Transformation and Digitisation
	Thursday	14	1000	Policy and Strategy (Convener's Meeting)
			1300	Audit and Scrutiny Panel
Week 7			1400	North Lanarkshire Properties LLP
	Tuesday	19	1000	Regulatory
			1400	Education and Families
	Wednesday	20	1000	Communities and Housing
	Thursday	21	1000	Planning (Convener's Meeting)
Week 8	Thursday	28	1000	Finance and Resources

JUNE 2020

Week 9	Tuesday	2	1000	Regulatory
			1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
	Thursday	4	1000	Audit and Scrutiny Panel (Convener's Meeting)

JUNE 2020

Week 9	Thursday	4	1400	Policy and Strategy
Week 10	Tuesday	9	1400	Joint Consultative Committee for Local Government Employees
	Thursday	11	1000	Planning
Week 11	Tuesday	16	1000	Regulatory
	Thursday	18	1600	Council
Week 12	Thursday	25	1300	Audit and Scrutiny Panel

CYCLE 3**JULY 2020**

Week 1	Thursday	30	1000	Planning (Convener's Meeting)
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AUGUST 2020

Week 2	Monday	3	1000	Youth, Equalities and Empowerment (Convener's Meeting)
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Tuesday	4	1000	Regulatory
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Wednesday	5	1400	Environment and Transportation (Convener's Meeting)
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Thursday	6	1400	Enterprise and Growth (Convener's Meeting)
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Week 3	Wednesday	12	1400	Transformation and Digitisation (Convener's Meeting)
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Thursday	13	1300	Audit and Scrutiny Panel (Convener's Meeting)
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Week 4	Monday	17	1000	Civic Functions Group
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Tuesday	18	1000	Regulatory
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		1400	Adult Health and Social Care (Convener's Meeting)
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		1400	North Lanarkshire Properties LLP (Chair's Meeting)
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Wednesday	19	1000	Communities and Housing (Convener's Meeting)
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Thursday	20	1000	Planning
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Week 5	Monday	24	1000	Youth, Equalities and Empowerment
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Tuesday	25	1400	Education and Families (Convener's Meeting)
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Wednesday	26	1400	Environment and Transportation
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Thursday	27	1000	Planning (Convener's Meeting)
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		1400	Enterprise and Growth
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SEPTEMBER 2020

Week 6	Tuesday	1	1000	Regulatory
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Wednesday	2	1400	Transformation and Digitisation
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Thursday	3	1000	Finance and Resources (Convener's Meeting)
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		1300	Audit and Scrutiny Panel
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		1400	North Lanarkshire Properties LLP
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Week 7	Monday	7	1400	Audit and Scrutiny Panel (Convener's Meeting)
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Tuesday	8	1400	Adult Health and Social Care
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Wednesday	9	1000	Communities and Housing
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Thursday	10	1000	Policy and Strategy (Convener's Meeting)
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Week 8	Tuesday	15	1000	Regulatory
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		1400	Education and Families
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Thursday	17	1000	Planning
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Week 9	Wednesday	23	1300	Audit and Scrutiny Panel
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Thursday	24	1000	Planning (Convener's Meeting)
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		1400	Finance and Resources
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SEPTEMBER 2020

Week 10	Tuesday	29	1000	Regulatory
			1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff

OCTOBER 2020

Week 10	Thursday	1	1000	Policy and Strategy
Week 11	Tuesday	6	1400	Joint Consultative Committee for Local Government Employees
	Thursday	8	1600	Council

CYCLE 4**OCTOBER 2020**

Week 1	Monday	12	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Tuesday	13	1000	Regulatory
	Thursday	15	1000	Planning
			1400	Enterprise and Growth (Convener's Meeting)
Week 2	Monday	19	1000	Civic Functions Group
	Wednesday	21	1400	Environment and Transportation (Convener's Meeting)
	Thursday	22	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 3	Tuesday	27	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	28	1400	Transformation and Digitisation (Convener's Meeting)

NOVEMBER 2020

Week 4	Monday	2	1000	Youth, Equalities and Empowerment
	Tuesday	3	1400	Education and Families (Convener's Meeting)
			1400	North Lanarkshire Properties LLP (Chair's Meeting)
	Wednesday	4	1000	Communities and Housing (Convener's Meeting)
	Thursday	5	1000	Finance and Resources (Convener's Meeting)
			1400	Enterprise and Growth
Week 5	Tuesday	10	1000	Regulatory
	Wednesday	11	1400	Environment and Transportation
	Thursday	12	1000	Planning
			1300	Audit and Scrutiny Panel
			1400	Policy and Strategy (Convener's Meeting)
Week 6	Tuesday	17	1400	Adult Health and Social Care
	Wednesday	18	1400	Transformation and Digitisation
	Thursday	19	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
			1400	North Lanarkshire Properties LLP (Chair's Meeting)
Week 7	Tuesday	24	1000	Regulatory
			1400	Education and Families
	Wednesday	25	1000	Communities and Housing
	Thursday	26	1000	Finance and Resources

DECEMBER 2020

Week 8	Tuesday	1	1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
	Thursday	3	1400	Policy and Strategy
Week 9	Tuesday	8	1000	Regulatory
			1400	Joint Consultative Committee for Local Government Employees
	Thursday	10	1000	Planning
			1300	Audit and Scrutiny Panel
Week 10	Thursday	17	1600	Council

TIMETABLE OF MEETINGS 2021

CYCLE 1

JANUARY 2021

Week 1	Thursday	7	1000	Planning (Convener's Meeting)
Week 2	Monday	11	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Thursday	14	1400	Enterprise and Growth (Convener's Meeting)
Week 3	Wednesday	20	1400	Environment and Transportation (Convener's Meeting)
Week 4	Monday	25	1000	Civic Functions Group
	Tuesday	26	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	27	1000	Communities and Housing (Convener's Meeting)
	Thursday	28	1000	Planning
			1300	Audit and Scrutiny Panel (Convener's Meeting)

FEBRUARY 2021

Week 5	Monday	1	1000	Youth, Equalities and Empowerment
	Tuesday	2	1400	Education and Families (Convener's Meeting)
	Wednesday	3	1400	Transformation and Digitisation (Convener's Meeting)
	Thursday	4	1000	Planning (Convener's Meeting)
			1400	Enterprise and Growth
Week 6	Tuesday	9	1000	Regulatory
	Wednesday	10	1400	Environment and Transportation
Week 7	Tuesday	16	1400	Adult Health and Social Care
	Wednesday	17	1000	Communities and Housing
	Thursday	18	1000	Finance and Resources (Convener's Meeting)
			1300	Audit and Scrutiny Panel
Week 8	Tuesday	23	1000	Regulatory
			1400	Education and Families
	Wednesday	24	1400	Transformation and Digitisation
	Thursday	25	1000	Planning
			1400	Policy and Strategy (Convener's Meeting)

MARCH 2021

Week 9	Thursday	4	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 10	Tuesday	9	1000	Regulatory

MARCH 2021

Week 10	Thursday	11	1000	Finance and Resources
Week 11	Tuesday	16	1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
	Thursday	18	1400	Policy and Strategy
Week 12	Tuesday	23	1000	Regulatory
	Thursday	25	1000	Planning
			1300	Audit and Scrutiny Panel
	Tuesday	30	1000	Joint Consultative Committee for Local Government Employees

APRIL 2021

Week 13	Thursday	1	1600	Council
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CYCLE 2**APRIL 2021**

Week 1	Tuesday	6	1400	Youth, Equalities and Empowerment (Convener's Meeting)
	Thursday	8	1000	Planning (Convener's Meeting)
Week 2	Wednesday	14	1400	Environment and Transportation (Convener's Meeting)
	Thursday	15	1400	Enterprise and Growth (Convener's Meeting)
Week 3	Monday	19	1000	Civic Functions Group
	Tuesday	20	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	21	1400	Transformation and Digitisation (Convener's Meeting)
	Thursday	22	1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 4	Monday	26	1000	Youth, Equalities and Empowerment
	Tuesday	27	1400	Education and Families (Convener's Meeting)
	Wednesday	28	1000	Communities and Housing (Convener's Meeting)
	Thursday	29	1000	Planning

MAY 2021

Week 5	Tuesday	4	1000	Regulatory
	Wednesday	5	1400	Environment and Transportation
	Thursday	6	1000	Finance and Resources (Convener's Meeting)
			1400	Enterprise and Growth
Week 6	Tuesday	11	1400	Adult Health and Social Care
	Wednesday	12	1400	Transformation and Digitisation
	Thursday	13	1000	Policy and Strategy (Convener's Meeting)
			1300	Audit and Scrutiny Panel
Week 7	Tuesday	18	1000	Regulatory
			1400	Education and Families
	Wednesday	19	1000	Communities and Housing
	Thursday	20	1000	Planning (Convener's Meeting)
Week 8	Thursday	27	1000	Finance and Resources

JUNE 2021

Week 9	Tuesday	1	1000	Regulatory
			1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
	Thursday	3	1000	Audit and Scrutiny Panel (Convener's Meeting)
			1400	Policy and Strategy

JUNE 2021

Week 10	Tuesday	8	1400	Joint Consultative Committee for Local Government Employees
	Thursday	10	1000	Planning
Week 11	Tuesday	15	1000	Regulatory
	Thursday	17	1600	Council
Week 12	Thursday	24	1300	Audit and Scrutiny Panel

**CYCLE 3
JULY 2021**

Week 1 Thursday 29 1000 Planning (Convener's Meeting)

AUGUST 2021

Week 2 Monday 2 1000 Youth, Equalities and Empowerment (Convener's Meeting)

Tuesday 3 1000 Regulatory

Wednesday 4 1400 Environment and Transportation (Convener's Meeting)

Thursday 5 1400 Enterprise and Growth (Convener's Meeting)

Week 3 Wednesday 11 1400 Transformation and Digitisation (Convener's Meeting)

Thursday 12 1300 Audit and Scrutiny Panel (Convener's Meeting)

Week 4 Monday 16 1000 Civic Functions Group

Tuesday 17 1000 Regulatory

1400 Adult Health and Social Care (Convener's Meeting)

Wednesday 18 1000 Communities and Housing (Convener's Meeting)

Thursday 19 1000 Planning

Week 5 Monday 23 1000 Youth, Equalities and Empowerment

Tuesday 24 1400 Education and Families (Convener's Meeting)

Wednesday 25 1400 Environment and Transportation

Thursday 26 1000 Planning (Convener's Meeting)

1400 Enterprise and Growth

Week 6 Tuesday 31 1000 Regulatory

SEPTEMBER 2021

Week 6 Wednesday 1 1400 Transformation and Digitisation

Thursday 2 1000 Finance and Resources (Convener's Meeting)

1300 Audit and Scrutiny Panel

Week 7 Monday 6 1400 Audit and Scrutiny Panel (Convener's Meeting)

Tuesday 7 1400 Adult Health and Social Care

Wednesday 8 1000 Communities and Housing

Thursday 9 1000 Policy and Strategy (Convener's Meeting)

Week 8 Tuesday 14 1000 Regulatory

1400 Education and Families

Thursday 16 1000 Planning

Week 9 Wednesday 22 1300 Audit and Scrutiny Panel

Thursday 23 1000 Planning (Convener's Meeting)

1400 Finance and Resources

Week 10 Tuesday 28 1000 Regulatory

1400 North Lanarkshire Joint Negotiating Committee for Teaching Staff

SEPTEMBER 2021

Week 10	Thursday	30	1000	Policy and Strategy
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OCTOBER 2021

Week 11	Tuesday	5	1400	Joint Consultative Committee for Local Government Employees
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	Thursday	7	1600	Council
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CYCLE 4**OCTOBER 2021**

Week 1	Monday	11	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Tuesday	12	1000	Regulatory
	Thursday	14	1000	Planning
			1400	Enterprise and Growth (Convener's Meeting)
Week 2	Monday	18	1000	Civic Functions Group
	Wednesday	20	1400	Environment and Transportation (Convener's Meeting)
	Thursday	21	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 3	Tuesday	26	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	27	1400	Transformation and Digitisation (Convener's Meeting)

NOVEMBER 2021

Week 4	Monday	1	1000	Youth, Equalities and Empowerment
	Tuesday	2	1400	Education and Families (Convener's Meeting)
	Wednesday	3	1000	Communities and Housing (Convener's Meeting)
	Thursday	4	1000	Finance and Resources (Convener's Meeting)
			1400	Enterprise and Growth
Week 5	Tuesday	9	1000	Regulatory
	Wednesday	10	1400	Environment and Transportation
	Thursday	11	1000	Planning
			1300	Audit and Scrutiny Panel
			1400	Policy and Strategy (Convener's Meeting)
Week 6	Tuesday	16	1400	Adult Health and Social Care
	Wednesday	17	1400	Transformation and Digitisation
	Thursday	18	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 7	Tuesday	23	1000	Regulatory
			1400	Education and Families
	Wednesday	24	1000	Communities and Housing
	Thursday	25	1000	Finance and Resources
Week 8	Tuesday	30	1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff

DECEMBER 2021

Week 8	Thursday	2	1400	Policy and Strategy
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DECEMBER 2021

Week 9	Tuesday	7	1000	Regulatory
			1400	Joint Consultative Committee for Local Government Employees
	Thursday	9	1000	Planning
			1300	Audit and Scrutiny Panel
Week 10	Thursday	16	1600	Council

TIMETABLE OF MEETINGS 2022

CYCLE 1

JANUARY 2022

Week 1	Thursday	6	1000	Planning (Convener's Meeting)
Week 2	Monday	10	1000	Youth, Equalities and Empowerment (Convener's Meeting)
	Thursday	13	1400	Enterprise and Growth (Convener's Meeting)
Week 3	Wednesday	19	1400	Environment and Transportation (Convener's Meeting)
Week 4	Monday	24	1000	Civic Functions Group
	Tuesday	25	1000	Regulatory
			1400	Adult Health and Social Care (Convener's Meeting)
	Wednesday	26	1000	Communities and Housing (Convener's Meeting)
	Thursday	27	1000	Planning
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 5	Monday	31	1000	Youth, Equalities and Empowerment

FEBRUARY 2022

Week 5	Tuesday	1	1400	Education and Families (Convener's Meeting)
	Wednesday	2	1400	Transformation and Digitisation (Convener's Meeting)
	Thursday	3	1000	Planning (Convener's Meeting)
			1400	Enterprise and Growth
Week 6	Tuesday	8	1000	Regulatory
	Wednesday	9	1400	Environment and Transportation
Week 7	Tuesday	15	1400	Adult Health and Social Care
	Wednesday	16	1000	Communities and Housing
	Thursday	17	1000	Finance and Resources (Convener's Meeting)
			1300	Audit and Scrutiny Panel
Week 8	Tuesday	22	1000	Regulatory
			1400	Education and Families
	Wednesday	23	1400	Transformation and Digitisation
	Thursday	24	1000	Planning
			1400	Policy and Strategy (Convener's Meeting)

MARCH 2022

Week 9	Thursday	3	1000	Planning (Convener's Meeting)
			1300	Audit and Scrutiny Panel (Convener's Meeting)
Week 10	Tuesday	8	1000	Regulatory

MARCH 2022

Week 10	Thursday	10	1000	Finance and Resources
Week 11	Tuesday	15	1400	North Lanarkshire Joint Negotiating Committee for Teaching Staff
	Thursday	17	1400	Policy and Strategy
Week 12	Tuesday	22	1000	Regulatory
	Thursday	24	1000	Planning
			1300	Audit and Scrutiny Panel
	Tuesday	29	1000	Joint Consultative Committee for Local Government Employees
Week 13	Thursday	31	1600	Council